



IMPORTANT INFORMATION PLEASE READ

Thursday, January 4, 2024

2024 FILM AWARDS PROCEDURES and UPDATES

Important Times to Remember for January 4th:

- Red Carpet opens at 4:30pm. Please do not arrive before 4pm.
- Valet and Self-Parking open at 4pm
- Cocktail hour is from 5pm-6pm
- Restrooms in the Lobby are closed during the Red Carpet arrivals (4:30pm-6:15pm). They will reopen at 6:15pm.
- Show starts at 6:10pm

ARRIVAL/ENTRANCE PROCESS:

Entrance into the Film Awards is by **First and Last Name only**. There are no tickets. When you and/or your guest(s) arrive at the Convention Center, you will be greeted and directed to the Guest red carpet. We have set up 20 check-in stations at the end of the red carpet. A Greeter will direct you to an open station. When you arrive at the station, a Host will check your name against our guest list and write your table number on a place card. **Please keep that place card with you.** If your seat grants you access to the After Party, you can pick up your after party wristband at the Information/Resolution desk inside the lobby. For more information regarding the entrance to the After Party, see the After Party section below. ***Be advised that we cannot accept any changes for the Film Awards seats/tables after 10am on December 30, 2023.*** If you have a seat or table change after this date, it will need to be addressed onsite at the Resolution Desk in the lobby.

Once you have your table card, you will continue down the red carpet to the doors that lead you into the lobby of the Convention Center. You will show the guard your table card, proceed inside, and be directed to walk through a metal detector. Please be mindful of what you carry with you or have in your pockets. Gentlemen will be asked to empty their pockets and ladies will be asked to open their purses. No one will be permitted into the ballroom until they have been cleared by security.

AFTER PARTY PRE-CHECK OPTION

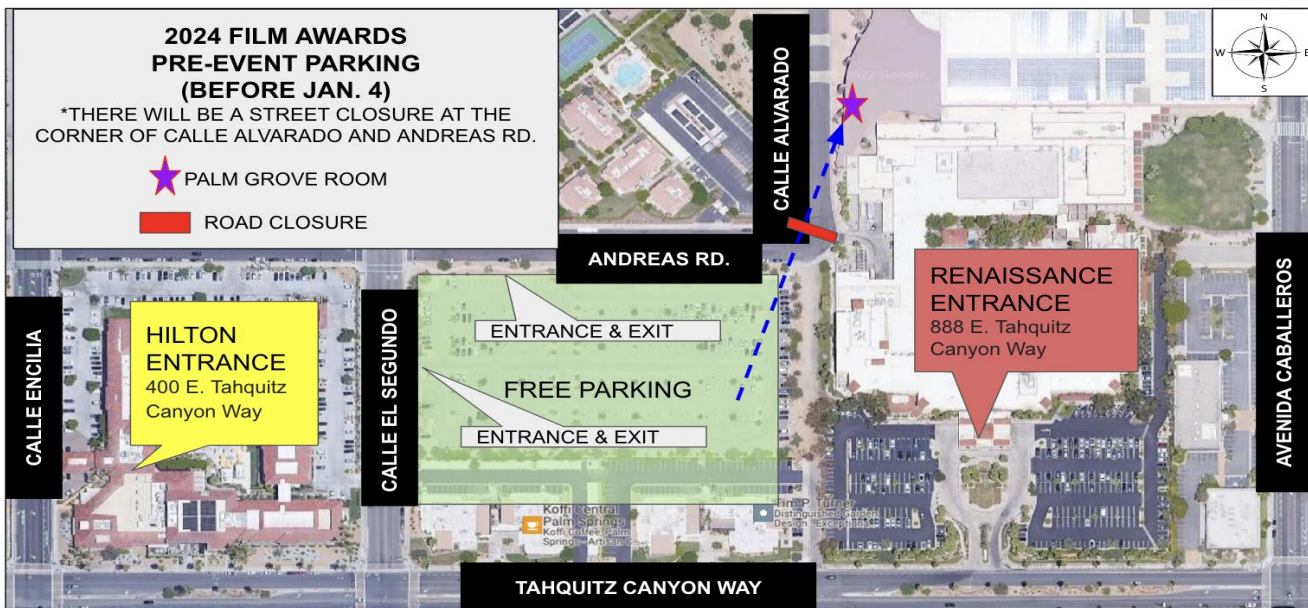
If you or your guests would like to pre-check in to the event, please email FilmAwards@psfilmfest.org to let us know. Pre-Check will be held in the Palm Grove Room at the Palm Springs Convention Center. Each guest will need to show a valid photo ID. At the pre-check, you will be provided with your table number along with your wristband for the After Party. The wristband will be placed on your wrist. Pre-Check is not required, it is provided as an option.

When you arrive at the Film Awards on January 4th there will be a designated entrance lane on the guest red carpet that will lead you directly to the lobby doors. All you will need to do is show security your wristband.

Pre-Check Dates and Times:

Palm Grove Room, Palm Springs Convention Center

Jan 3 9:00am - 9:00pm



AFTER PARTY:

An After Party wristband is required for entry into this event. If you did not get a chance to get your after party wristband at the Convention Center you can pick it up from the Resolution Desk outside of Valet at the Parker. All attending guests must Valet, as there is no available street parking. Valet is complimentary. **Upon arrival at the Parker, you will be asked to show your After Party wristband PRIOR to entering the lobby of the hotel.** Once inside the lobby, event staff will direct you to the party. You will be required to go through metal detectors before entering the party. A coat check will be available for guests.

If you arrive without a wristband on and believe you have access to the After Party, please visit the Resolution Desk located in Valet. You will then provide the staff member with your first and last name and they will check your name against the guest list. If your name is not on the guest list, you will not be permitted access into the Hotel.

PSCC PARKING:

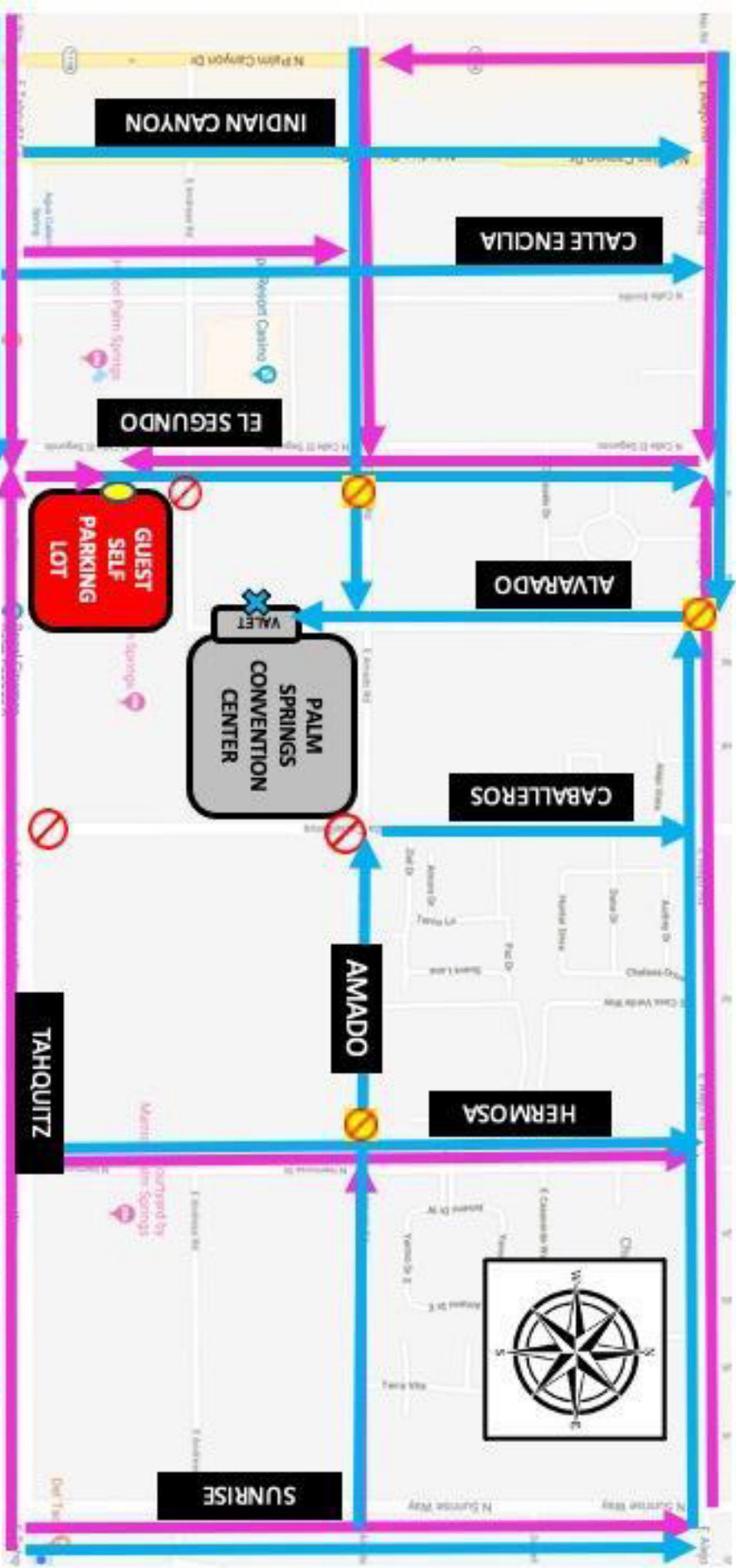
SELF PARKING: Guest self-parking is located in the lot on the corner of Andreas and Calle El Segundo (known as the Prairie Schooner lot). It is across the street from the Hilton off of Calle El Segundo. You will enter the parking lot from Calle El Segundo. Resort Parking will direct you to the self-parking portion of this lot. From this parking lot, you will walk east to the sidewalk, and then north to the guest entrance of the Convention Center. For those who are unable or wish not to walk, there will be a complimentary shuttle.

VALET: Complimentary Valet will be available. You may drop your vehicle off in front of the Convention Center. ***Please remember that Calle Alvarado is a one-way street for the day of the Film Awards. You may only enter the Valet drop-off traveling South on Calle Alvarado, coming from Alejo Rd or East-bound on Amado Rd.***

RIDESHARE: If you arrive or depart the Film Awards in **A RIDESHARE** please have the driver drop you in the front of the Convention Center. You will enter and depart from the front. The driver can follow event signage. ***Drop offs and pickups WILL NOT be allowed on Amado between Calle El Segundo and Caballeros.***

**** PLEASE VIEW THE MAP AND TRAFFIC FLOW ATTACHED.**

GUEST SELF-PARKING & GUEST VALET ROUTES



- PARKING LOT ENTRANCES**
- SELF-PARKING ROUTES**
- VALET ROUTES**
- HARD ROAD CLOSURE**
- SOFT ROAD CLOSURES-VECHICLE WILL BE STOPPED TO VERIFY THEY ARE GOING TO VALET**

SELF PARKING INFORMATION

- The self parking lot will open at 4pm. You will have the option to walk to the entrance of the guest red carpet or use a provided shuttle for drop off/pick up at the entrance of the guest red carpet.
 - You can **ONLY** enter the self parking lot from N. Calle El Segundo.
- PLEASE FOLLOW EVENT SIGNAGE FOR PARKING**